**Minutes book**

**Note: Meeting minutes prepared and maintained by Ayoub El Hayel**

Meeting January 01, 2022

Participant: Wasif (not available), Saad, Yassir, Ayoub

Meeting started at 1 pm & ended at 1:50pm

Decided on meeting days as shown in the project schedule.

Decision for week:

* Saad showed Figma and give access to Ayoub and will send to the rest of the team
* Saad to discuss the Deck stack with Wasif
* Forms sent to Saad
* Reporting backup
* Ayoub need to create email: info@ftax.ca

Other notes: None

Next meeting is scheduled for Saturday January 8th, 2021 at 1 pm (Canada Eastern Time).